



SONY MUSIC ENTERTAINMENT MULTI-PURPOSE REGISTRATION FORM

SONY MUSIC

Please complete this form
and return it using one of
the following methods:

Mail:
Sony Music Entertainment Germany GmbH
Attention: Royalty Department
Balanstraße 73, Haus 31
81541 München
Germany

E-Mail:
ArtistPortalGSA@sonymusic.com

* Required Fields

Preparer Information

*Preparer Name: _____ *Preparer Company: _____
*Preparer E-mail: _____ *Preparer Phone #: _____

Section I: Type of Request

*1a. Please select the type of registration request:

- Artist Portal Statements & Analytics** **Vendor Bank Information** **Cash-Out & Real Time Advance Authorization**
- Please fill out Section II, III and IV. Please fill out Section III. Please fill out Section III and V. For the Real Time Advance Authorization please sign the "SONY MUSIC ARTIST PORTAL WEBSITE TERMS AND CONDITIONS OF USE", available on the Artist Portal.

Please also send an Authorized Representation Form signed by all signatories of the original agreement specifically stating the changes that are being authorized.

Section II: Vendor Information

*2a. Please select a vendor type: **Artist Royalty** **JV Partner** **Distribution Deal**

Note: This form can be used for multiple vendors/vendor types. Please note that a separate set of forms needs to be submitted for each vendor (i.e., if you have vendors named You Productions, Inc. and You Entertainment, Inc., please submit two sets of forms).

*2b. Vendor Name/JV Deal/ Dis-Deal Name: _____
2c. Vendor Number(s): _____
2d. Royalty Account Number(s): _____
*2e. Address: _____
*2f. Tax Number/Social Security: _____
*2g. VAT Number: _____

Section III: Vendor Bank Information

*3a. Bank Account Holder Name: _____
*3b. Bank Name: _____
*3c. Bank Account Number: _____
*3d. IBAN: _____ *3e. Swift/BIC: _____
3f. Bank Routing Number/FED ABA/Sort Code: _____
3g. Bank Key: _____ 3h. Branch Number: _____
3i. Please specify any additional local banking requirements: _____



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Section IV: Artist Portal Online Statement Access

This section should only be completed if you are registering for the Artist Portal for the first time or making changes to existing access.

Please list the name and contact information of the individuals that you are authorizing to access the Artist Portal on behalf of the vendor listed on Vendor Name/JV Deal/ Dis-Deal Name (Section II).

User 1

User 2

4a. First Name: _____

4f. First Name: _____

4b. Last Name: _____

4g. Last Name: _____

4c. E-mail Address: _____

4h. E-mail Address: _____

4d. Telephone Number: _____

4i. Telephone Number: _____

4e. Company Name: _____

4j. Company Name: _____

Section V: Cash-Out & Real Time Advance Authorization

5a. Please select the type of authorization request: Cash-Out Real Time Advances

Please note that only one registered user can have access to this functionality per vendor. The authorized E-mail address cannot be a general or shared E-mail account. To receive access to the Real Time Advance function please also sign the "SONY MUSIC ARTIST PORTAL WEBSITE TERMS AND CONDITIONS OF USE", available on the Artist Portal.

5b. First Name: _____

5c. Last Name: _____

5d. Company Name: _____

5e. Telephone Number: _____

5f. E-mail Address: _____

The feature is provided as an accommodation to artists and participants. SME has the right, in its sole and absolute discretion, to approve or reject any requests. The feature is subject to the "SONY MUSIC ARTIST PORTAL WEBSITE TERMS AND CONDITIONS OF USE" available on the Artist Portal.

By signing below, I warrant and represent that: (a) I have full and complete authority to request the electronic payment method set forth herein to the account(s) referenced above, and, if the party requesting such payment method is an entity, I am fully authorized to act and request such update on behalf of such entity; (b) the implementation of the update requested herein will not violate or infringe upon the rights of any other party; (c) the information stated herein is truthful and accurate; and (d) I shall indemnify and hold Sony Music Entertainment harmless against any and all claims and any and all damages, losses or expenses Sony Music Entertainment may incur by reason of implementation of the update requested herein and/or as a result of the breach of any of the foregoing warranties and representations.

*AUTHORIZED SIGNER'S NAME:

*AUTHORIZED SIGNER'S SIGNATURE

*PLACE AND DATE:

Notarize this form here

Authorized Signer: The Authorized Signer is the individual or individuals who were the original signatories to the agreement that entitles the payee to receive royalties from Sony Music. If the person signing this agreement differs from the signatory of the agreement, please include a Authorized Representation Form signed by all signatories of the original agreement. The Authorized Representation Form must specifically state those actions that are being authorized (i.e. make changes on behalf of, Portal Access, Cash-Out Authorization, etc.).

Thank you for assisting us in maintaining up to date records regarding your royalty account. Once your form is received by Sony Music, your change request will be reviewed. We will contact you if additional supporting documentation is required in order to ensure the accuracy and validity of your request. Sony Music reserves the right to require you to sign and deliver an affidavit affirming the information provided to Sony Music herein.



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INSTRUCTIONS FOR COMPLETING THE SONY MUSIC MULTI-PURPOSE REGISTRATION FORM

The Sony Music Multi-Purpose Registration form must be completed by all Royalty Participants & JV Partners in order to sign up for the following services:

- **Artist Portal Statements and Analytics Access**
- **Vendor Bank Information and**
- **Cash-Out & Real Time Advance Authorization**

Please note that vendor bank information is required in order to register for Artist Portal Access, Cash-Out & Real Time Advance Authorization.

This form can be used for multiple vendors/vendor types. Please note that a separate set of forms needs to be submitted for each vendor (i.e., if you have vendors named You Productions, Inc. and You Entertainment, Inc., please submit two sets of forms).

- **Vendor Name/JV Deal Name** – The name of the individual/entity authorized to receive royalties/payments or the name of your Royalty/JV Deal as it exists on the Royalty/JV Statement
- **Vendor Number** – Vendor number as it appears on your Royalty Summary Statement
- **Royalty Account Number** – Contract number that appears in the header of the Royalty Summary Statement



ROYALTY SUMMARY STATEMENT / CREDIT NOTE

Contract DE12345678: John Doe

John Doe Any Street 1 12345 Any City	Royalty Account Number	Vendor : 1234567	Vendor Number
		Statement : DE12345678-01	
		Period : 01.01.2019-30.06.2019	

Section III should only be completed if you are requesting access to Cash-Out, Real Time Advance or you are changing existing banking details.

- **Bank Account Holder Name** – Individual or company name as it appears on the bank account (not bank name)
- **Bank Name** – Name of financial institution (i.e. HSBC, Barclays, Bank of America)
- **Bank Account Number** – Bank account number the payments will be deposited to
- **IBAN** – 18 to 34 alphanumeric code used for foreign transfers (please refer to the financial institution for this information)
- **SWIFT/BIC** – 8 to 11 characters used to identify a specific bank in an international transaction
- **Bank Routing Number/FED ABA** – Nine digit routing code based on the U.S. Bank Location (please refer to the financial institution for this information)
- **Bank Sort Code** – six-digit number that identifies both the bank and the branch where the account is held, mainly used in UK
- **Bank Key** – Same as the routing number
- **Branch Number** – 5 digit # used mainly in Canada to identify a bank branch